

Buckley Town Council

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Cyngor Tref Bwcle

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Our Ref/Ein Cyf

MBW/LG/TJR

Your Ref/Eich Cyf

Date/Dyddiad

22nd June 2016

To: All Councillors

Dear Councillor,

I enclose Agenda papers for the Meeting of the Town Council and the Meetings of the Standing Committees to be held in the Council Chamber, Buckley, on Tuesday next 28th June 2016 commencing at 7pm. Meetings of the Standing Committees will be held in the order below:-

General Purposes

Highways and Leisure

Finance and Economic Development

Planning

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M. Wright', with a horizontal line underneath.

Town Clerk and Financial Officer

Enc

GENERAL PURPOSES COMMITTEE

28th JUNE 2016

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 24th May 2016.

4. NORTH WALES POLICE AND THE POLICE LIAISON COMMITTEE

During the meeting of this Committee held on 24th May 2016, under the Agenda item Buckley PCSO Update mention was made that there had been two fights in the vicinity of the Shopping Precinct and that there had been a lack of Police coverage for the entirety of the duration of the Fun Day held on 15th May 2016. Both matters were considered to be suitable for reference to the next Police Liaison Committee (minute 16195 refers). Following the above meeting, on 10th June 2016 an email was received from North Wales Police (Inspector Jon Bowcott) providing the PCSO reallocation for South Flintshire. Members will recall that the email and attachment showing the reallocation was forwarded to them with a covering letter on 10th June 2016 (copies enclosed). The Clerk upon receipt of the email dated 10th June 2016 forwarded an email to North Wales Police requesting an evening in week commencing 4th July 2016 be set aside for the Police Liaison Committee. Inspector Bowcott replied stating that there are tri-annual Community/Town Council Consultation Meetings, the last one was held on 3rd February 2016. The next one is due to be held in July 2016. Inspector Bowcott also responded to questions raised by the Clerk in relation to the PCSO reallocation. The Clerk then contacted Inspector Bowcott to discuss the history of and need to continue the Police Liaison Committee. Following a detailed discussion Inspector Bowcott forwarded an email to the Clerk dated 15th June 2016 outlining the reasons why he is not in favour of continuing with the Police Liaison Committees (copies of email correspondence enclosed). The Clerk has agree with Inspector Bowcott that he will attend this meeting to discuss the matter of the Police Liaison Committee with the Council.

The Committee is requested to receive and note the above report and enclosed correspondence and to discuss the matters raised with Inspector Bowcott of North Wales Police when he attends the meeting.

5. BUCKLEY PCSO UPDATE

Enclosed with this Agenda item is the North Wales Police update for the Buckley area from 12th May 2016 to 16th June 2016. The update provides an analysis of the types of incidents that have occurred during the above period. Members will note that the statistics provided are analysed into the four Wards of the town.

The Committee is requested to receive and note the above information.

6. TOWN CENTRE MANAGER'S MONTHLY REPORT

Enclosed with this Agenda item is the monthly report presented by the Town Centre Manager with regard to the vitality of the town centre and its retail/commercial outlets.

The Committee is requested to receive and note the enclosed report.

7. MINUTES OF A MEETING OF THE COMMUNITY ASSETS TRANSFER WORKING GROUP HELD ON 16th JUNE 2016

Enclosed with this Agenda item are the minutes of the Community Assets Transfer Working Group held on Thursday 16th June 2016. Those Members who were present at the Working Group meeting are required to approve the minutes as a correct record and then the Committee is required to receive and note the minutes.

The Committee is requested to receive and note the minutes of the Community Assets Transfer Working Group held on 16th June 2016, after those Members who were present at the Working Group have approved the minutes as a correct record.

8. BUCKLEY HOUSEHOLD RECYCLING CENTRE

Members will recall that at the meeting of this Committee held on 24th May 2016 it was resolved, with regard to the above, that "... every effort be made to keep the Buckley HRC open and in order to promote this course of action a letter be forwarded to the Minister for the Environment, Welsh Assembly Government, with copies to Flintshire County Council and the Alyn and Deeside AM, highlighting and outlining the inconsistencies in the Wrap Report and to emphasise the importance of maintaining the HRC in Buckley" (minute 16197 refers).

As a result of the above the Clerk forwarded a letter to the Minister on 7th June 2016 and has received a standard response stating that a detailed response will be received in due course. A copy of the letter was forwarded by email to the Leader, Flintshire County Council and to Carl Sargeant AM (copy correspondence enclosed).

The Committee is requested to receive and note the above report and to be advised that upon receipt of a response to the letter from any of the above, that response will be placed before it.

HIGHWAYS AND LEISURE COMMITTEE

28th JUNE 2016

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 24th May 2016.

4. MINUTES OF A MEETING OF THE HIGHWAYS AND LEISURE SUB-COMMITTEE HELD ON 20th JUNE 2016

Enclosed with this Agenda item are the minutes of a meeting of the Highways and Leisure Sub-Committee held on 20th June 2016. Members are reminded that the Agenda when issued for the above meeting was marked as Strictly Private and Confidential. Those Members present are requested to approve the minutes as a correct record of the meeting and then the Committee is requested to receive and note the minutes.

Those Members present who attended the above Sub-Committee meeting are requested to approve the minutes as a correct record and upon this being completed, the Committee is requested to receive and note the above minutes.

5. CAR PARKING CHARGES

Enclosed with this Agenda item is a copy of the report entitled '12 month review of the Council's Car Parking Strategy', together with Appendix 1 that was attached to the report showing financial figures as supplied by Flintshire County Council staff in relation to the report. The report was presented to Flintshire County Council's Environment Overview and Scrutiny Committee on 15th June 2016. Also enclosed is a spreadsheet prepared by the Clerk which shows the budget target for each town, the RTC Business Model for each town cleaned in order to show a comparison to actuals for the months when charging applied and the actual income figures. The Clerk's spreadsheet also shows the percentage increase/decrease actual over budget and actual over the RTC Business Model. Members will note that in relation to percentage increases actual over budget (column G on the Clerk's spreadsheet) every town shows a minus percentage against the budget with the exception of Buckley which shows a 17.52% increase. The reductions in actuals to budget for the remaining towns range from -100% to -6.78%. Column I of the Clerk's spreadsheet shows the percentage increase of actual income over the RTC Business Model and indicates that only Holywell and Buckley show a positive figure. Holywell shows 1.02% increase actual over RTC Business Model and Buckley shows a 13.64% increase actual over RTC Business Model. The remaining towns show a minus percentage actual over RTC Business Model of between 88.9% and 11.95%.

Members will note that under note 1.03 of the Flintshire County Council report it states under note 2 that Mold, Talacre, Shotton and Queensferry show *marginal* [Clerk's emphasis] variances from expected monthly income levels. By reference to the Clerk's spreadsheet actual as against budget for those towns expressed as a percentage show Mold -8.61%, Talacre -85.79%, Shotton -55.07% and Queensferry -63.96%. The figures for the same towns when comparing actual against the RTC Business Model shows Mold -11.95%, Talacre -64%, Shotton -14.29% and Queensferry -31.54%.

The Committee is requested to receive and note the above report, the report to the Environment Overview & Scrutiny Committee of Flintshire County Council and the Clerk's spreadsheet.

6. ITEM TABLED FOR MEMBERS' PERUSAL

The following item is tabled for Members' perusal:-

1. Play Wales e-bulletin Issue - June 2016.

The Committee is requested to receive and note the item tabled for perusal.

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

28th JUNE 2016

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 24th May 2016.

4. ACCOUNTS FOR PAYMENT

The Committee is requested to approve for payment the accounts of the Council for the month of June 2016 (copy enclosed).

5. BANK RECONCILIATION

Enclosed with this Agenda item is a copy of the Bank Reconciliation for the two Bank Accounts and one High Interest Deposit Account administered by this Town Council for the period ended 31st May 2016.

The Committee is requested to receive, note and approve the Bank Reconciliation for the period ended 31st May 2016.

6. COUNCIL'S FINANCIAL RESERVES POLICY

Members will recall that the Internal Audit Report upon the Financial Accounts for the year ended 31st March 2016 was placed before them at the meeting of this Committee held on 24th May 2016. Members will also recall that there was only one recommendation and that was to consider implementing a Reserves Policy (minute 16179 refers).

Enclosed with this Agenda item is the recommended Buckley Town Council's Financial Reserves Policy.

The Committee is requested to receive and note the above report and to approve the Financial Reserves Policy placed before it for the Town Council.

7. FLINTSHIRE AGAINST BUSINESS CRIME (FABC)

Enclosed with this Agenda item is an email from North Wales Police, Local Policing Services, which advises that the FABC is endeavouring to set up a new radio link system for the businesses of Flintshire similar to the one that is already successfully running in Chester. The email outlines the aims of the scheme and provides certain

costing information. The email concludes by requesting consideration of the Town Council paying £1,000.00 to contribute to the scheme to enable it to be rolled out across the Town and Community Councils listed at the head of the email.

The Committee is requested to receive and note the above report and to receive a presentation from the Town Centre Manager in relation to the matter and to then decide whether or not it wishes to contribute the £1,000.00 to the scheme. The Committee is reminded that the Approved Budget for 2016/17 contains £6,065.00 for payments Outside the Annual Round for Financial Assistance to Organisations. The above figure however has already been reduced by approximately £5,500.00 in financial support to Welsh Border Community Transport. The Clerk will advise where the remainder could be achieved, if the Committee approves the payment.

8. FREE LUNCHES FOR SCHOOL CHILDREN DURING THE SUMMER HOLIDAYS

The Mayor has requested consideration from the Committee of using the budgetary saving on the Playschemes for 2016 (approx £1,540.00) to provide free lunchtime meals during the summer holidays for those children who receive free school meals. The Mayor has been in negotiation with Bistre Church which has agreed that the school meals could be provided at the Church Hall. In order to progress with this matter the Committee's approval in principle is required and if given the Clerk will work with the Mayor to ensure costings, statutory requirements and a transparent administration of the scheme are achieved.

The Committee is requested to consider the matter and to decide whether or not it wishes to approve the scheme in principle, with the Clerk to report back at the July meeting.

PLANNING COMMITTEE
28th JUNE 2016

AGENDA

1. **APOLOGIES**

To receive and approve apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. **MINUTES**

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 24th May 2016.

4. **WORDING TO BE INCLUDED WITH THE NOTIFICATION LETTER OF OBSERVATIONS MADE BY THIS COMMITTEE TO FLINTSHIRE COUNTY COUNCIL**

As per minute 14488 of the October 2012 meeting of this Committee, the following wording will be placed at the head of the notification letter sent to Flintshire County Council in respect of planning application observations made by this meeting.

“The Town Council would wish you to formally note that the participation of those Town Councillors, who are also Members of Flintshire County Council, in both the debate and subsequent vote, at the Town Council Planning Committee, was on the basis that the views expressed by them were preliminary views taking account of the information presently made available to this Town Council. The County Councillors therefore reserved their final views on the application until they were in full possession of all relevant arguments for and against”.

The Committee is requested to receive, note and acknowledge that the above wording will be placed in the correspondence with Flintshire County Council, in relation to the notification of observations from this meeting.

5. **PLANNING APPLICATIONS**

(a) The Committee is requested to consider applications for planning consent which are listed below (copies enclosed).

<u>Plan No.</u>	<u>Location and Applicant</u>	<u>Proposed Development</u>
055420	Padeswood Cement Works Chester Road, Padeswood Castle Cement Limited	Erection of new building to extend existing warehouse, formation of an area of hard standing and widening of internal roads to form a new entry and exit road

Due to the volume of information received with this application full details have been placed in the Council Chamber for Members' perusal (Plan 055420)

055436	Milwesti Middle Common Lane Mr D Lewis	Erection of extension over existing garage
055462	36 Brunswick Road Mr Graham Parry	Removal of existing outrigger and erection of two-storey extension to rear of dwelling
055490	Oakley, Alltami Road Mrs Jan Edwards	Renewal of outline planning permission ref: 048498 which was granted 22 July 2011 (and due to expire 22 July 2016) for the demolition of existing bungalow, garage and outbuildings and erection of 3 x detached dwellings

Full details are available for perusal in the office and will be deposited in the Council Chamber from 6.30pm on the day of the Meeting.

(b) The following applications were dealt with in consultation with local Ward Members in view of the time limit for observations.

<u>Plan No.</u>	<u>Location, Applicant and Proposed Development</u>	<u>Observations</u>
055162	Land side of Conamore Nant Mawr Road Mr Christopher Jones Erection of a pair of semi-detached dwellings	No observations
055280	Parrys Quarry, Pinfold Lane, Alltami Mold Investments Ltd Variation of condition nos. 2, 14 & 18 attached to planning permission ref: 054135	No observations
055280	Parrys Quarry, Pinfold Lane, Alltami Mold Investments Ltd Amended Description – Application for the variation of condition No.9 following grant of planning permission 054135	No observations

**6. REVISED SUPPLEMENTARY PLANNING GUIDANCE NOTE
CONSULTATION NO 23.
DEVELOPER CONTRIBUTIONS TO EDUCATION**

Enclosed with this Agenda item is a letter from Flintshire County Council regarding the above. The letter advises that the new Supplementary Planning Guidance Notes will in due course replace the existing SPG Note which was adopted by Flintshire County Council on 17th July 2012. A copy of the proposed Supplementary Planning Guidance Notes are included with this Agenda item as well as the above letter.

The Committee is requested to receive and note the above report and to decide whether or not it wishes to forward comments on behalf of the Town Council or whether each individual Member should be advised to forward comments if they so wish.

7. PLANNING APPLICATION DECISIONS

Enclosed with this Agenda item is the monthly update of planning decisions that have been notified to this Council by Flintshire County Council.

The Committee is requested to receive and note the spreadsheet.