

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and note any Declarations of Interest made by Members relating to the content of this Council Meeting Agenda.

3. PUBLIC QUESTION TIME

To receive written questions from the public, if any, and for the Mayor and/or relevant Chair to respond to those questions. Please note the questions and answers will be delivered without debate.

4. MINUTES

To approve and to sign as a correct record the Minutes of the Meeting of the Town Council held on 28th February 2017 (6134 – 6136).

5. MAYORAL AND COUNCIL ANNOUNCEMENTS

To receive any announcements.

6. MINUTES OF COMMITTEES

(a) To approve the Minutes of meetings of the undermentioned Standing Committees of the Council held on 28th February 2017.

<u>Committee</u>	<u>Page Nos.</u>
(i) Finance and Economic Development	6137 - 6141
(ii) Highways and Leisure	6142 – 6143
(iii) General Purposes	6144 – 6146
(iv) Planning	6147 – 6149

(b) To approve the Minutes of the meeting of the Police Liaison Committee held on 21st February 2017. (6131 - 6133).

7. APPOINTMENT OF TOWN MAYOR ELECT AND DEPUTY TOWN MAYOR ELECT

Members will recall that at the meeting of the Council held on 27th January 2009, it was resolved that "... the Town Mayor elect and the Deputy Town Mayor elect be chosen at the March Council Meeting with the formal appointments being made at the Annual General Meeting ..." (minute 12640 refers).

The Council is therefore requested, unless any other nomination is forwarded, to appoint Councillor H D Hutchinson as the Town Mayor elect for 2017/18. The Council is also requested to receive nominations for the post of Deputy Town Mayor elect for 2017/18 and, if an election is required through more than one nomination being received, elect by vote the Deputy Town Mayor elect for 2017/18.

8. DEMENTIA FRIENDLY – BUCKLEY – PRESENTATION

The Council is requested to receive a presentation from Mr Ged Fitzpatrick in relation to the accreditation of Buckley as a Dementia Friendly Town.

9. EXCLUSION OF THE PRESS AND PUBLIC

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and that they are instructed to withdraw. The Council to approve this action.

10. CODE OF CONDUCT MATTER

HIGHWAYS AND LEISURE COMMITTEE
28th MARCH 2017

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th February 2017.

4. FLINTSHIRE COMMUNITY TRAVEL – UPDATE

Members will recall that an email from Flintshire County Council, in respect of the above, was forwarded to them on 6th March 2017. The work leading up to the issuing of the above email was conducted by Councillor R B Jones and the Clerk (Councillor N Ditchburn was also nominated, but did not attend any of the meetings). This was as a result of the decision made by the Highways and Leisure Committee at its meeting held on 26th July 2016 (minute 16267 refers).

The Committee is asked to note that the costs of the proposed scheme will not fall upon the Town Council and will be borne by Flintshire County Council. Finally, the Committee is asked to note that the service should be available from 1st April 2017.

The Committee is requested to receive and note the above report and enclosed copy of the email forwarded to Members on 6th March 2017.

5. LIVERPOOL ROAD, ALLTAMI ROAD, HIGHER COMMON ROAD, CHURCH ROAD, BUCKLEY – PROPOSED TRAFFIC ORDER

Enclosed with this Agenda item is an email from Flintshire County Council attaching the Notice of Intent for the proposed Traffic Order for the above and location maps. Flintshire County Council requests observations concerning the proposal or any objections to the proposed Order to be provided by 7th April 2017.

The Committee is requested to receive and note the above report and enclosed correspondence and to decide whether or not it wishes to make any observations or objections and if so, what.

GENERAL PURPOSES COMMITTEE
28th MARCH 2017

AGENDA

1. **APOLOGIES**

To receive and approve apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. **MINUTES**

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th February 2017.

4. **BUCKLEY PCSO UPDATE**

Enclosed with this Agenda item is the North Wales Police update for the Buckley area from 24th January to 13th March 2017. The update provides an analysis of the types of incidents that have occurred during the above period. Members will note that the statistics provided are analysed into the four Wards of the town. As this Agenda item is discussed in an open forum, any reference to an individual or specific address has been deleted. This Agenda item has been distributed to the Buckley Library and the Press, following the issue of Agendas to Members.

The Committee is requested to receive and note the above information.

5. **TOWN CENTRE MANAGER'S MONTHLY REPORT**

The Town Centre Manager will provide a verbal report this month.

The Committee is requested to receive and note the verbal report.

6. **ROWLANDS PHARMACY OPENING HOURS**

Members will recall that at the meeting of this Committee held on 24th January 2017, the Committee was advised that correspondence had been forwarded to Rowlands Pharmacy on 28th November 2016 and a reminder sent on 20th December 2016 in relation to the reduced opening hours on a Saturday by the above Pharmacy (copies of correspondence were enclosed). As a result of the debate, it was resolved that "... the Clerk be instructed to write again to Rowlands Pharmacy expressing the Town Council's disappointment at its reply and to request information in relation to any consultation that had taken place with any customers of the Pharmacy. Examples to be provided to Rowlands Pharmacy of the problems that may occur after 3pm on a Saturday. The Clerk to also be instructed to contact Betsi Cadwaladr University Health Board to seek its views on the matter, particularly as people may be forced to attend A & E Departments if an urgent prescription cannot be processed" (minute 16475 refers).

As a result of the above, the Clerk forwarded correspondence to both Rowlands Pharmacy and Dr Caroline Lorenz, Betsi Cadwaladr University Health Board. A response was received from

Rowlands Pharmacy by email on 27th February 2017, as yet, no response has been received from the Betsi Cadwaladr University Health Board (copies of correspondence enclosed). The response from Rowlands Pharmacy attempts to answer the questions raised by the Clerk's email of 25th January 2017.

The Committee is requested to receive and note the above report and enclosed correspondence.

7. ASSESSMENT OF WELL-BEING FOR FLINTSHIRE

Enclosed with this Agenda item is an email from Flintshire County Council advising this Town Council of the introduction of The Well-Being of Future Generations Act (Wales) 2015. The email enclosed the Public Services Board's latest news, which indicates that any comments on the Flintshire County Council Assessment of Well-Being should be forwarded to the County Council by 31st March 2017. The County Council supplied the following documents for consideration:-

1. Draft Assessment of Well-Being for Flintshire – Summary Document (copy enclosed).
2. Assessment of Well-Being for Flintshire – Area Profiles.
3. Draft Assessment of Well-Being for Flintshire – Full Document.
4. Feedback Form (copy enclosed).

The documents referred to in 2 and 3 above are not included with the Agenda as they would take up in excess of 150 pages. They are however, should Members require them, available on www.flint.gov.uk/en/Resident/Council-and-Democracy/Flintshire-Public-Services-Board.aspx

The Committee is requested to receive and note the above report and enclosed documentation and to decide whether or not it wishes to provide any comments to Flintshire County Council by 31st March 2017 and if so what comments.

8. ITEM TABLED FOR MEMBERS' PERUSAL

The following item is tabled for Members' perusal:-

1. Flintshire Local Voluntary Council – Issue 01-2017

The Committee is requested to receive and note the item tabled for perusal.

PLANNING COMMITTEE
28th MARCH 2017

AGENDA

1. **APOLOGIES**

To receive and approve apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. **MINUTES**

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th February 2017.

4. **WORDING TO BE INCLUDED WITH THE NOTIFICATION LETTER OF OBSERVATIONS MADE BY THIS COMMITTEE TO FLINTSHIRE COUNTY COUNCIL**

As per minute 14488 of the October 2012 meeting of this Committee, the following wording will be placed at the head of the notification letter sent to Flintshire County Council in respect of planning application observations made by this meeting.

“The Town Council would wish you to formally note that the participation of those Town Councillors, who are also Members of Flintshire County Council, in both the debate and subsequent vote, at the Town Council Planning Committee, was on the basis that the views expressed by them were preliminary views taking account of the information presently made available to this Town Council. The County Councillors therefore reserved their final views on the application until they were in full possession of all relevant arguments for and against”.

The Committee is requested to receive, note and acknowledge that the above wording will be placed in the correspondence with Flintshire County Council, in relation to the notification of observations from this meeting.

5. **PLANNING APPLICATIONS**

(a) The Committee is requested to consider applications for planning consent which are listed below (copies enclosed).

<u>Plan No.</u>	<u>Location and Applicant</u>	<u>Proposed Development</u>
056551	11 Elfed Drive Mr N Murray-Hudson	Erection of two-storey side extension
056599	84 Liverpool Road Mr Simon Coles	Erection of 3no. apartments
056617	Land adj to 7 The Brackens Mr John Edgar	Erection of a 2no. detached dwellings
056654	Shangreen, Field Farm Road Mr & Mrs Andrew Williams	Operation of private hire vehicles

056669	7 Pinewood Road, Drury Mr M Peers	Erection of sunroom and garage extension with bedroom extension above
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Full details are available for perusal in the office and will be deposited in the Council Chamber from 6.30pm on the day of the Meeting.

(b) The following applications were dealt with in consultation with local Ward Members in view of the time limit for observations.

<u>Plan No.</u>	<u>Location, Applicant and Proposed Development</u>	<u>Observations</u>
056490	45 Mayfield Drive Mr Paul O'Hare Erection of two-storey extension to side of dwelling	No observations
056524	Land at Jubilee Road West of 19 & 20 Manor Drive Edwards Homes Ltd Construction of 14 no. 3 bedroom detached houses and associated works	Councillor C Preece has forwarded the enclosed observations to Flintshire County Council
056563	Mountain View, Alltami Road Mr L Amitrano Erection of conservatory to side and rear of dwelling	No observations
056607	10 Brunswick Road Mr Usman Ashiq Erection of two storey extension to form 2no. self contained flats and conversion of rear storage area to 1no. self contained flat	No observations

6. PLANNING APPLICATION DECISIONS

Enclosed with this Agenda item is the monthly update of planning decisions that have been notified to this Council by Flintshire County Council.

The Committee is requested to receive and note the spreadsheet.

FINANCE AND ECONOMIC DEVELOPMENT COMMITTEE

28th MARCH 2017

AGENDA

1. APOLOGIES

To receive and approve apologies for absence.

2. DECLARATIONS OF INTEREST

To receive and approve Declarations of Interest from Members in relation to any Agenda item on this Committee.

3. MINUTES

Authority is requested for the Chair to sign the Minutes of the previous meeting of the Committee held on 28th February 2017.

4. ACCOUNTS FOR PAYMENT

The Committee is requested to approve for payment the accounts of the Council for the month of March 2017 (copy enclosed). If necessary a Supplementary Schedule will be provided prior to the meeting. The Committee is also requested to note that the Cash Book will remain open until 31st March 2017 for the recording of transactions between the date of the meeting and the end of the Financial Year. The Clerk will report any such transactions undertaken at the meeting of this Committee due to be held on 25th April 2017.

5. BANK RECONCILIATIONS

Enclosed with this Agenda item is a copy of the Bank Reconciliation for the two Bank Accounts and one High Interest Deposit Account administered by this Town Council for the period ended 28th February 2017.

The Committee is requested to receive, note and approve the Bank Reconciliation for the period ended 28th February 2017.

6. FINANCIAL ASSISTANCE - WELSH BORDER COMMUNITY TRANSPORT

Members will recall that when the Budget for 2017/18 was set at the January meeting of the Council, a provision was approved in the Financial Assistance to Organisations (Outside the Annual Round) Budget Head in the sum of £5,707.00 for a financial contribution to Welsh Border Community Transport. Enclosed with this Agenda item is a letter dated 20th October 2016 highlighting the basis of the request from Welsh Border Community Transport.

The Committee is reminded that by approving the above payment, Buckley residents who use the service provided by the Charity are not charged for journeys within Flintshire.

The Committee is requested to receive and note the above report and enclosed correspondence and to approve the payment in April to Welsh Border Community Transport of £5,707.00 as financial assistance to the organisation.

7. ANNUAL NATIONAL PAY AWARD

The Annual National Pay Award agreed between the Local Authority Employers and the Unions which was agreed in 2016 allowed for a 1% increase in the National Salary Scales from 1st April 2016 and again 1% as from 1st April 2017. As the Staff of the Council are paid under the National Agreement, the salaries from 1st April 2017 will reflect the increase. Members are advised that the Budgetary provision agreed for Staff costs included the 1% increase. Members are also advised that the Town Centre Manager's monthly recharge will increase by 1% in line with the terms of the contract between the Town Centre Manager's Company and the Town Council.

The Committee is requested to receive and note the above report.

8. ITEM TABLED FOR MEMBERS' PERUSAL

The following item is tabled for Members' perusal:-

1. Independent Remuneration Panel for Wales – Annual Report – February 2017

The Committee is requested to receive and note the item tabled for perusal.